

Pension Administration Transition – Victoria University Pension Plan to the University Pension Plan (UPP)

As a result of the Victoria University pension plan transitioning to the University Pension Plan (UPP) effective January 1, 2025, please find below the following details regarding the roles and contact information for UPP and Human Resources at Victoria University.

Human Resources at Victoria University is responsible for the following pension related topics and information:

Victoria University Human Resources* Email: vic.hr@utoronto.ca
Planning for retirement – please advise your manager and VIC HR of your intention to retire (within 4 months of your planned retirement date)
Retiree Benefits
Bridge Benefits (applies to USW and PM/C employees who qualify)
Phased Retirement (UTFA Faculty & Librarians employees who qualify)
RRSP (applies to CUPE 3902 Unit 2 employees who qualify)

*Please note, any benefit related inquiries such as Green Shield health benefits, life insurance, etc should continue to be directed to VIC HR and are not impacted by this transition.

UPP is responsible for the following pension related topics through UPP Member Services:

University Pension Plan (UPP) Member Services Phone: 1-833-627-7877 Email: memberservices@universitypensionplan.ca Webpage: Welcome to UPP: Victoria University - My UPP Mail: University Pension Plan, PO Box 70 Stn. Adelaide, Toronto, ON, M5C 2H8 myUPP Member Portal: coming soon (mid 2025)
General questions and/or inquiries related to your pension
Completing pension paperwork, such as resignation and retirement elections
Retirements – please note, you will still need to advise your manager or VIC HR of your intention to retire
Questions related to transferring pension entitlements into or out of UPP
Pension Estimates
Changing/Updating Beneficiaries
Marriage & Partnership, Separation/Divorce